

**OFFICE OF THE ODISHA STATE CORPORATIVE HANDICRAFTS  
CORPORATION LTD.(UTKALIKA)**

**D-2/3&4 Industrial Estate, Rasulgarh, Bhubaneswar-751010**

Letter No:- 2162

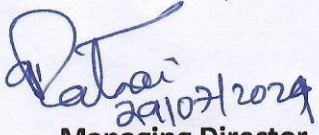
Date- 29.07.24

E-mail-oschcutkalika@gmail.com

**Required Retired persons for the post of Branch Manager/  
Sales Asst.**

Retired Asst. Manager/ Sales Asst./ Any retired Govt. Employee against vacant post are required to work under the Managing Director of **ODISHA STATE CO-OPERATIVE HANDICRAFTS CORPORATION (UTKALIKA)** at Keonjhar Branch. The remuneration shall be up to Rs.16,000/- per month for Sales Asst., and up to Rs.20,000/- for Branch Manager (other allowances as applicable). Last date of submission of prescribed application form is 05.08.2024.

For details, please visit this Website <https://www.utkalikaodisha.in>

  
29/07/2024  
Managing Director



## **Terms & Conditions for re-engagement of Branch Manager/ Sales Assistant**

Retired Asst. Manager/ Sales Asst. / Any retired Gove.Employee of Odisha State Co-operative Handicrafts Corporation (Utkalika) / Odisha State Handloom Weavers Co-operative Society (Boyanika)/Odisha State Co-operative Tassar & Silk Federation Ltd. (SERIFED) and Organization of Govt. Of Odisha/ Undertakings & Board having experience as Branch Manager / Sales Assistant / Sales experience in the same field are required against vacant posts on contractual basis in OSCHC Ltd., (Utkalika) Bhubaneswar for the Keonjhar Branch.

Applications from theRetired Asst. Manager/ Sales Asst./ Any Govt. Employee not beyond the age of sixty-five years having good service records and physically fit (as per G.A Department circular No. 37323 dtd.30.11.2018 ) are invited for re-engagement on Contractual basis for a period of 01 (One) year or till the vacancies are filled up by direct recruitment whichever is earlier.

This re-engagement will be as per terms and condition laid down in the guidelines issued vide G.A Department Resolution No. 23750, dated 27.08.2014.

1. The performance will be reviewed periodically at an interval of six months.
2. Interested Candidates may apply in the prescribed application form by Registered/Speed post and should reach the OSCHC Head Office: D-2/3 & 4, Industrial Estate, Rasulgarh, Bhubaneswar, 751010 on or before.
3. The application form and details of re-engagement are available in OSCHC Ltd, website: <https://www.utkalikaodisha.in>
4. Re-engagement of Branch Manager & Sales Asst., their past performance record shall be taken into consideration at the time of re-engagement.
5. They are entitled for a consolidated remuneration @Rs. 16,000/- per month for Sales Asst. and @Rs. 20,000/-per month for Branch Manager (other allowances as applicable).
6. The above engagement is purely contractual and performance linked. The authority shall review their performance periodically at an interval of six months.
7. The period of above engagement shall not be counted as regular service for the purpose of pension or any other retirement benefits.
8. The duty hours in showroom will be as applicable from 11 A.M to 8 P.M.
9. They will take over the charges of stock & cash charges of the sales counter as assigned in corporation and maintained required records and books of account like stock register, cashbook and etc.
10. The tenure of contractual engagement may be extended on the basis of satisfactory performance.



**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED ASST. MANAGER/  
SALES ASST.**

1. Name of the Applicant:
2. Father's Name:
3. Date of Birth:
4. Educational Qualification:
5. Date of Retirement:  
(Whether on superannuation or  
Voluntary retirement)
6. Post held at the time of Retirement:
7. Pay Level under ORSP 2017 at the Of Retirement:
8. Present Address:
9. Permanent Address:
10. Work Experience:  
(may attach separate sheet)
11. Any criminal case/vigilance Inquiry/Departmental  
Proceeding Initiated or pending against the applicant.  
If yes, mention award or punishment and status of the case.
12. Contact details:  
(i) Mobile Number  
(ii) E-mail ID
13. Name of the post applied: .....

Affix a  
passport size  
photograph

**DECLARATION**

I Sri /Smt./Kumari \_\_\_\_\_ Son/wife/daughter  
of \_\_\_\_\_ Do hereby solemnly declare that the  
information furnished above are true and correct to the best of my knowledge and belief, If  
later on, any of the above information furnished by found to be false and incorrect , I shall be  
liable to be disengaged from re-engagement and legal action as deemed proper will be  
initiated against me.

Place:

Date:

(SIGNATURE OF THE APPLICANT)