

**OFFICE OF THE ODISHA STATE CORPORATIVE HANDICRAFTS
CORPORATION LTD.(UTKALIKA)**

D-2/3&4 Industrial Estate Rasulgarh, Bhubaneswar-751010

Letter No:- 1619

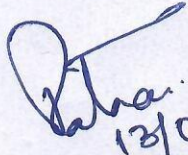
Date- 13.06.24

E-mail-oschcutkalika@gmail.com

**Required Retired persons for the post of Branch Manager/
Sales Asst.**

Retired Asst. Manager/ Sales Asst. against vacant post is required to work under the Managing Director of **ODISHA STATE CO-OPERATIVE HANDICRAFTS CORPORATION (UTKALIKA)**. The remuneration shall be Rs.16,000/- per month for Sales Asst., and Rs.18,000/- for Branch Manager inside state and Rs.22,000/- for outside state. Last date of submission of prescribed application form is 25.06.2024 .

For details, please visit this Website <https://www.utkalikaodisha.in>


13/06/2024
Managing Director

Terms & Conditions for re-engagement of Branch Manager/ Sales Assistant

Retired Asst. Manager/ Sales Asst. of Odisha State Co-operative Handicrafts Corporation (Utkalika) / Odisha State Handloom Weavers Co-operative Society (Boyanika)/ Odisha State Co-operative Tassar & Silk Federation Ltd. (SERIFED) and Organization of Govt. Of Odisha/ Undertakings & Board having experience as Branch Manager (I.C) is required against vacant posts on contractual basis in OSCHC Ltd., (Utkalika) Bhubaneswar. They will work in different branches of Utkalika within the state of Odisha & Outside State (preferably in Utkalika Showroom, Mumbai, Pune).

Applications from the Retired Asst. Manager/ Sales Asst./ Attender (having experience in Sales Asst.) not beyond the age of sixty-five years having good service records and physically fit (as per G.A Department circular No. 37323 dtd.30.11.2018) are invited for re-engagement on Contractual basis for a period of 01 (One) year or till the vacancies are filled up by direct recruitment whichever is earlier.

This re-engagement will be as per terms and condition laid down in the guidelines issued vide G.A Department Resolution No. 23750, dated 27.08.2014.

1. The performance will be reviewed periodically at an interval of six months.
2. Interested Candidates may apply in the prescribed application form by Registered/ Speed post and should reach the OSCHC Head Office: D-2/3 & 4, Industrial Estate, Rasulgarh, Bhubaneswar, 751010 on or before.
3. The application form and details of re-engagement are available in OSCHC Ltd, website: <https://www.utkalikaodisha.in>
4. Re-engagement of Assistant Manager & Sales Asst., their past performance record shall be taken into consideration at the time of re-engagement.
5. They are entitled for a consolidated remuneration @Rs. 18,000/- per month (inside State) and @Rs. 22,000/- per month (outside state) for Branch Manager, @Rs. 16,000/- per month for Sales Assistant.
6. The above engagement is purely contractual and performance linked. The authority shall review their performance periodically at an interval of six months.
7. The period of above engagement shall not be counted as regular service for the purpose of pension or any other retirement benefits.
8. The duty hours in show room will be as applicable in the respective sales branches.
9. They will take over the charges of stock & cash charges of the sales counter as assigned in corporation and maintained required records and books of account like stock register, cashbook and etc.
10. The tenure of contractual engagement may be extended on the basis of satisfactory performance.

**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED ASST. MANAGER/
SALES ASST.**

1. Name of the Applicant:
2. Father's Name:
3. Date of Birth:
4. Educational Qualification:
5. Date of Retirement:
(Whether on superannuation or
Voluntary retirement)
6. Post held at the time of Retirement:
7. Pay Level under ORSP 2017 at the Of Retirement:
8. Present Address:
9. Permanent Address:
10. Work Experience:
(may attach separate sheet)
11. Any criminal case/vigilance Inquiry/Departmental
Proceeding Initiated or pending against the applicant.
If yes, mention award or punishment and status of the case.
12. Contact details:
(i) Mobile Number
(ii) E-mail ID
13. Name of the post applied:
14. Name of the place (Branch) applied:
(applicable for Br. Manager/ Sales Asst.)

Affix a
passport size
photograph

DECLARATION

I Sri /Smt./Kumari _____ Son/wife/daughter
of _____ Do hereby solemnly declare that the
information furnished above are true and correct to the best of my knowledge and belief, If
later on, any of the above information furnished by found to be false and incorrect , I shall be
liable to be disengaged from re-engagement and legal action as deemed proper will be
initiated against me.

Place:

Date:

(SIGNATURE OF THE APPLICANT)