

EXPRESSION OF INTEREST

Ref. No. 489

Date 19.02.24

Sealed offers (bids) are invited for engagement of Consignors for Consignment (Spl.) business in different Utkalika branches and M & S Hub, Rasulgarh in different Craft / Products during the financial year of 2024-2025 and 2025-2026. The details of the EOI documents format can be downloaded from the Corporation Website- **www.Utkalikaodisha.in**. Interested Individuals /SHG/NGO/ Individual Co-Operative Societies/ SS Unit may offer their Technical and Financial bid in separate envelope by **06.03.2024** up to **3.00 P.M.** at Head office, Rasulgarh, Bhubaneswar-10. All the offers (bids) shall be opened on **dt.06.03.2024** at **4.00 P.M.** in the Head Office, Rasulgarh, Bhubaneswar. Any application received beyond the scheduled date and time shall not be received and entertained.

The undersigned reserves the right to either accept or reject any or all such offers (bids) without assigning any reason thereof.


19/02/2024
Managing Director

Consignment Special Business

Terms & Conditions:

After selection, the concerned consignor will abide by the rules & regulations for consignment business in Utkalika outlet in and outside the state with commercial principle for display & sale their product and executed accordingly.

1. The party shall deposit an amount of Rs.2,000/- non-refundable in shape of DD in favour of OSCHC Ltd. payable at Bhubaneswar towards Tender processing fees.
2. The party shall deposit 10% of net sale target as security deposit at the time of execution of agreement.
3. The Party should deposit technical and financial bid in separate envelopes.
4. After qualifying technical bid only, the bidder will be eligible to take part in financial bid.
5. The award of the agreement for selling their product in designated outlet of Utkalika shall be for a period of 2 years (2024-25 & 2025-26) and remain valid up to **31.03.2026**.
6. All the products will be sold through Corporation bill (Computerized billing) and the Corporation will impose service charge on the net sale price (i.e. Gross price minus discount offered to the customers).
 - a) Silver Filigree, Brass & Bell Metal and Applique items:- 15%
 - b) Other items:- 20%
7. The selected Party shall allow 10% discount on Handicrafts & 20% on Handlooms on the price mentioned for the product to all the Customers indiscriminately from their own source.
8. Non-performance/ Annual assured service charges is recoverable out of the receivable dues of the consignor after completion of each financial year.
9. The Corporation shall intimate of special discount allowed through print/ electronics media from time to time as per approved rebate calendar.
10. The consignor spl. of each outlet will maintain at least 60% stock as against their target positively to fetch a better sale.
11. Authority possesses every right to cancel the tender process, if required.
12. Any dispute(s) arises between the parties shall be settled with mutual understanding and if not settled, the same shall be settled within the jurisdiction of the court(s) of Bhubaneswar only.



19/02/2024

Managing Director
Managing Director
O. S. C. L. S.
Bhubaneswar

**Offer/ Tender Paper for Consignment spl. Business in different Utkalika
Branches for the Financial Year 2024-25 & 2025-26.**

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7. Bidders undertaking.


24/02/2024
Managing Director

Format of Particulars of the Bidders

Sl No	Item	Details
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Bidder (Co-op Society, NGO, Individual Artisan, SHG, MSME Unit, others)	
4.	Name of the Branch applied for	
5.	Name of the Craft applied for	
6.	Name and Designation of the Authorized person to whom all reference shall be made regarding tender end of process	
7.	Aadhar number of the Contact person	
8.	Telephone No. of the Contact person	
9.	Email ID of the Contact person	
10.	Financial Details (Organization 's turnover of last 2 Financial years)	2021-2022 2022-2023
11.	GSTIN No	
12.	PAN No	
13.	Past experience with similar OSCHC Ltd or any similar ^{other} organization, if any	
14.	Whether took part in any exhibition ✓	
15.	Award or recognition received from any Govt. or semi Govt. Organization, if any	



Managing Director
O. S. C. H. C. Ltd.
Bhubaneswar

Authorised Signature with seal


Eligibility criteria for Technical Bids

Each Bidder is required to produce the copies of the supportive documents / information as part of their technical proposal failing which the proposal will be rejected. Only Bidders qualified as per eligible criteria shall be considered for financial evaluation.

1. The applicant must be a resident of Odisha.
2. The minimum sales turnover for last 2 years to be furnished against the sales target the details are given below:

Sl. No.	Sales Target	Minimum Turn over for eligibility
1	up to 10 lakh	1.00 lakh
2	10Lakhs to 50 lakhs	10.00 lakh
3	50 lakhs to 100lakh	25 lakh
4	100 lakh and above	100 lakh

3. The party must have submitted IT return for last two years 2021-2022 and 2022-2023.
4. The party must have filed GST for last two years ✓
5. The Party must be submitted Demand Draft of Rs.2000/- only towards Tender processing fees (Non-refundable)


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Bidding Format Checklist

Sl No	Documents Required	Submitted (Yes/ No)	Page No.
1.	Particulars of the Bidder		
2.	First page of the resolution in case of NGO, SHG or Co-op Society and SS Unit. Artisan I Card for Individual artisan		
3.	Copy of the Aadhaar Card		
4.	Supporting documents regarding turnover during last two years 2021-2022 and 2022-2023		
5.	Copy of the PAN card		
6.	Copy of the GST Reg. Certificate		
7.	Copy of the GST return filing during last two years 2021-2022 and 2022-2023		
8.	Copy of the IT return filing during last two years		
9.	Business with Utkalika or similar Organization.		
10.	Work order from Utkalika or any other Govt./ Semi Govt. organization regarding participation in Exhibition		
11.	Letter of Authorization if, required		
12.	Under taking for purity of S.F items		


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Bhubaneswar

Financial bid

Name of the Bidder	
Name of the Branch	
Name of the Craft	
Offer of Annual Gross sale Target	
Proposed discount	
Offer of annual Net Sale Target	



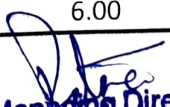
Managing Director
O. S. C. H. C. Ltd.
Bhubaneswar

Authorised Signature with seal

Details of the Branches of Utkalika with Crafts/products and Base Target for Consignment (Special) Busines for the year 2024-2025 and 2025-2026

(Rs. In Lakhs)

Sl.No.	NAME OF THE BRANCHES	CRAFT/ PRODUCTS	BASE/ RESERVE TARGET
1	Utkalika, Bhubaneswar	Silver Filigree	200.00
		Gems Jewellery	130.00
		Dhokra and Tribal Jewellery	35.00
		Barss and bell metal	35.00
		RMG for Gents and Kids	30.00
2	B.P Airport	Silver Filigree	10.00
3	Angul	RMG (All types)	15.00
		Silver Filigree	10.00
		Brass and Bell metal	6.00
4	Jeypore	RMG (All types)	10.00
		Silver Filigree	6.00
		Barss and bell metal	3.00
5	Rourkela	RMG (All types)	30.00
		Silver Filigree	60.00
		Brass and Bell metal	6.00
6	Bangaluru	RMG(all types)	6.00
		Silver Filigree	6.00
7	Hyderabad	RMG(all types)	6.00
		Silver Filigree	6.00
		Brass and Bell metal	3.00
		Dhokra and Tribal jewellery	3.00
8	Utkalika, Kolkata	Silver Filigree	18.00
		Readymade Garments (all types)	15.00
		Gems and Jewellery	15.00
		Brass and Bell metal	12.00
		Dhokra and Tribal Jewellery	6.00
9	Utkalika, New Delhi	Silver Filigree	36.00
		RMG(all Types)	12.00
		Brass and Bell metal	12.00
		Dhokra and Tribal jewellery	12.00
10	Utkalika, Pune	Silver Filigree	6.00
		RMG	5.00
		Brass and Bell metal	3.00
11	M & S Hub	Silver Filigree	60.00
		RMG for Gents shorts and Jackets	30.00
		RMG for Ladies Kurti and Kids	30.00
		Gems and Jewellery	30.00
		Dhokra and Tribal jewellery	30.00
		Brass and Bell metal	40.00
		Tassar Painting	10.00
		Palm Leaf	10.00
Jute	6.00		


Managing Director
O. S. C. H. C. Ltd.
Bhubaneswar

Bidder's undertaking: (To be furnished in the society printed letter head if available)

The Managing Director,
Odisha State Co-operative Handicraft Corporation Limited,
Rasulgarh, Bhubaneswar-10.

Subject: Declaration/ Undertaking

Reference: EOI reference No.: _____ /
Date: _____ /

Dear Sir,

We, (I) _____ The registered
_____ bearing registration
No: _____, here with solemnly undertake to confirm that we are
interested to participate in the selection process of partner for "Consignment
Business". We, (I) have gone through the details of the terms and conditions
mentioned in the EOI document and here with confirm that we will abide by the same
for the entire duration of the agreement period.

We also undertake to confirm that, we shall not enter in to any negotiation with the
Corporation or try to influence any individual or group of officials involved in the
selection process in any manner either directly or indirectly. If any such act, if noticed,
then the Corporation is free to take appropriate action as deemed suitable in the
interest of the Corporation.

If selected we shall also furnish the security deposit amount and also execute the
agreement with the corporation as mentioned in the EOI document.

Sincerely

Signature with seal.

Place:

Date:

Managing Director
O. S. C. H. C. Ltd.
Bhubaneswar