



## Odisha State Co-operative Handicrafts Corporation Ltd.

D-2/3 & 4, Industrial Estate, Rasulgarh, Bhubaneswar-751010, Ph-0674-2975390

E-mail-oschcutkalika@gmail.com

Letter No. 1215

Dt. 13.06.2023

To

The Joint Director, (Advertisement)  
I& PR Department, Odisha, Bhubaneswar.

Sub: Release of advertisement in Print Media .

Sir,

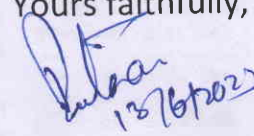
With reference to the subject cited above, I am to intimate that approval is hereby accorded for release of advertisement in Print Media as per the scheduled given below in respect of Expression on Interest for engagement of consigner for the year 2023-24.

Release Date	Publication	Edition	Size	Preference
14.06.2023	The Samaja	All	8 x 5 Cm.	B & W/ Inner Page
	The Prameya	All		
	The Times of India	BBSR		

It is therefore requested to kindly release the advertisement through Print Media in the scheduled date. After advertisements, bill in duplicate with eligible discount & applicable GST along with all supporting documents may be submitted to this office for payment.

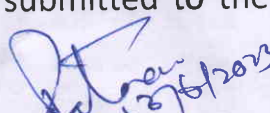
Yours faithfully,

Enclosed: - As above

  
13/06/2023  
Managing Director

Memo No. 1216 .....Dt. 13/06/2023

Copy along with copy of the advertisement material submitted to the PRO, HT&H Dept., Odisha for information & necessary action.


  
13/06/2023  
Managing Director

**Offer/ Tender paper for Consignment(spl) business for the Financial Year  
2023-24**

---

**Contents:-**

1. Application form.
2. Terms & Conditions.
3. Details of branches with craft/ products and base/  
reserved annual target.
4. Bidder's Undertaking.


  
15/6/2023  
Managing Director,  
O.S.C.H.C. Ltd.  
Bhubaneswar

# Utkalika

## Commercial Terms and Conditions:

After selection, the concerned "Consignment (Special)" will abide by the rules & regulations of this scheme along with commercial principle for the outlet he/she/they have been enlisted for sale of their products and agreement will be executed accordingly.

1. The party shall deposit an amount of Rs 2,000/- (Rupees Two thousand/non-refundable) in shape of DD drawn in favor of OSCHC Ltd, payable at Bhubaneswar towards Tender Processing Fees.
2. The award of the agreement for selling their products in designated outlet of Utkalika shall be for a period of 1 year (2023-24) and remain valid up to 31.03.2024
3. Authority reserves the right for negotiating the annual base target (2023-24) basing on the application/offer submitted by the bidder, at the time of finalization of offers.
4. All the products will be sold through Corporation bills and the Corporation shall charge the following service charges on the net sale price i.e. Gross price minus discount offered to costumers.
  - a. Silver Filigree & Brass & bell metal products: @15%
  - b. Other products : @ 20%
5. The selected party shall allow 10% discount on the price mentioned for the product to all the customers indiscriminately.
6. The selected Consigner will deposit 10% security money on the approved net sale target before the agreement.
7. Non-performance/achievement of annual assured service charge is recoverable out of the receivable dues of the Consigner after completion of each financial year.
8. The Corporation shall make announcement of discount /offer through the electronics media from time to time.
9. The Consigner (Spl.) of each outlet will maintain at least 60% stock as against their target positively to fetch a better sale.

  
Managing Director  
OSCHC Ltd.

Utkalika

**Odisha State Co-operative Handicrafts Corporation**  
**Ltd, BBSR**

**EXPRESSION OF INTEREST**

Sealed offers/ bids are invited for engagement of Consigners for Consignment (Spl.) business at different Utkalika branches & crafts for the financial year 2023-24. The detail of EOI is available on the website of the Corporation i.e. [www.utkalikaodisha.in](http://www.utkalikaodisha.in). Interested Primary CS/ICS/MSME Units/SHG/Society/Individual Artisans of Odisha engaged in concerned Crafts may apply in the prescribed format by Dt. 23.06.2023 up to 4.00 P.M at Head Office of the Corporation. The offers shall be opened on Dt. 24.06.2023 at 11.30 A.M. The bidder shall submit a non-refundable demand draft of Rs.2,000/- only drawn in favour of OSCHC Ltd., Bhubaneswar towards processing fee. The bidders those who have participated in the 1<sup>st</sup> bidding process may be exempted to deposit the tender processing fee for participation in the 2<sup>nd</sup> bidder process for the said purpose. Any application received beyond the scheduled date & time shall not be entertained. The bidder must be mentioned the branch & craft applied for on the envelope.

The undersigned reserves the right to accept or reject any or all offers/ bids without assigning any reason thereof.



Managing Director

**Details of branches with Crafts/ Products and revised base/ reserved annual target for the year 2023-24**

Branch	Craft	Base Target(Rs. in lakh)
Bhubaneswar	Brass & Bell Metal	25.00
Cuttack	Ready Made Garment	06.00
	Dhokra & Tribal Jewellery	05.00
Kolkata	Silver Filigree	20.00
	Brass & Bell Metal	10.00
	Ready Made Garment	10.00
	Gems & Jewellery	10.00
New Delhi	Brass & Bell Metal	25.00
	Silver Filigree	25.00
	Gems & Jewellery	30.00
	R.M.G	12.00
	Dhokra & Tribal Jewellery	20.00
Angul	Silver Filigree	15.00
	Readymade garments	10.00
B.P. Airport	Silver Filigree	15.00
Rourkela	Gems & Jewellery	15.00
	Brass & Bell Metal	10.00
Bengaluru	Silver Filigree	10.00
	Dhokra & Tribal Jewellery	06.00
Hyderabad	Stone Statue	10.00
	Dhokra & Tribal Jewellery	05.00
	Silver Filigree	08.00
Pune	Silver Filigree	10.00
	Ready Made Garment	08.00
	Stone Statue	20.00



Managing Director



### **Bidder's Details**

(to be written in the printed letter head)

<b>Sl No.</b>	<b>Subject Matter</b>	<b>Supporting Documents</b>
1	a. For Utkalika _____ b. Name of Craft/Product: _____	
2	Address of Proprieter/ Firm:	A copy of the Registration Certificate
3	Contact Detail: 1- Mobile No: 2- Email Id :	
4	Name & Designation of the Authorised Person	
5	Last 2 years IT & GST return (F.Y. 2021-22 & 2022-23)	IT return acknowledgement copy & detail of IT return in support of turnover (Profit & Loss and Balance sheet)
6	GST registration no. & Last return period filing copy (Quarterly/ Monthly)	Copy of the Registration Certificate & 3B & GSTR1.
7	PAN no.	Copy of the PAN card
8	Past experience with the Corporation & other Organization if any:	Copy of the Work order or Agreement
9	1- Offer of annual sale target (gross) 2- Proposed Discount _____ % 3- Offer of annual net sale target	
10	Award or recognition received from any Govt. or semi Govt. Organisation	If any, copy to be enclosed

**Authorised Signature  
with Seal**

**Bidder's undertaking: (To be furnished in the society printed letter head if available)**

The Managing Director,  
Odisha State Co-operative Handicraft Corporation Limited,  
Rasulgarh, Bhubaneswar-10.

**Subject: Declaration/ Undertaking**

Reference: EOI reference No.: \_\_\_\_\_/  
Date: \_\_\_\_\_/

Dear Sir,

We,(I) \_\_\_\_\_ The \_\_\_\_\_ registered  
\_\_\_\_\_ bearing \_\_\_\_\_ registration  
No: \_\_\_\_\_, here with solemnly undertake to confirm that we are  
interested to participate in the selection process of partner for " Consignment  
Business". We, (I) have gone through the details of the terms and conditions  
mentioned in the EOI document and here with confirm that we will abide by the same  
for the entire duration of the agreement period.

We also undertake to confirm that, we shall not enter in to any negotiation with  
the Corporation or try to influence any individual or group of officials involved in the  
selection process in any manner either directly or indirectly. If any such act, if noticed,  
then the Corporation is free to take appropriate action as deemed suitable in the  
interest of the Corporation.

If selected we shall also furnish the security deposit amount and also execute  
the agreement with the corporation as mentioned in the EOI document.

Sincerely

Signature with seal.

Place:

Date:

**Bidder's undertaking: (To be furnished in the society printed letter head if available)**

The Managing Director,  
Odisha State Co-operative Handicraft Corporation Limited,  
Rasulgarh, Bhubaneswar-10.

**Subject: Declaration/ Undertaking**

Reference: EOI reference No.: \_\_\_\_\_ /

Date: \_\_\_\_\_ /

Dear Sir,

We,(I) \_\_\_\_\_ The \_\_\_\_\_ registered  
\_\_\_\_\_ bearing \_\_\_\_\_ registration  
No: \_\_\_\_\_, here with solemnly undertake to confirm that we are  
interested to participate in the selection process of partner for “ Consignment  
Business”. We, (I) have gone through the details of the terms and conditions  
mentioned in the EOI document and here with confirm that we will abide by the same  
for the entire duration of the agreement period.

We also undertake to confirm that, we shall not enter in to any negotiation with  
the Corporation or try to influence any individual or group of officials involved in the  
selection process in any manner either directly or indirectly. If any such act, if noticed,  
then the Corporation is free to take appropriate action as deemed suitable in the  
interest of the Corporation.

If selected we shall also furnish the security deposit amount and also execute  
the agreement with the corporation as mentioned in the EOI document.

Sincerely

Signature with seal.

Place:

Date: